



# CVI BERN SWITZERLAND

INTERNATIONAL VAULTING COMPETITION  
CVI3\* / CVI2\* / CVI1\* / CVIJ2\* / CVIJ1\*

BERN, JUNE 7<sup>TH</sup> - 10<sup>TH</sup> 2019

**I. DENOMINATION OF THE EVENT**

**Venue :** Bern  
**Dates :** 7<sup>th</sup> – 10<sup>th</sup> June **NF:** SUI

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

|       |                                     |        |                                     |
|-------|-------------------------------------|--------|-------------------------------------|
| CVI3* | <input checked="" type="checkbox"/> | CVIJ2* | <input checked="" type="checkbox"/> |
| CVI2* | <input checked="" type="checkbox"/> | CVIJ1* | <input checked="" type="checkbox"/> |
| CVI1* | <input checked="" type="checkbox"/> |        |                                     |

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1st January 2019
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 03.04.2019

Signature:



\_\_\_\_\_  
Bettina de Rham  
FEI Director Vaulting

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## IV. GENERAL INFORMATION

### 7. ORGANISER

Name: Ig global net GmbH  
Address: Akazienweg 3, 3072 Ostermundigen  
Telephone: 0041 79 793 49 78  
Fax:  
Email: info@cvi-switzerland.ch  
Website: www.cvi-switzerland.ch

#### Contact Details Show Ground:

Address: Mingerstrasse 3, 3014 Bern  
Telephone: 0041 31 336 13 13  
GPS Coordinates: 46°57'27.2"N 7°27'47.5"E

Accessibility details (directions by road, nearest airport / train station):

Arrival by car: Drive direction Bern Expo and follow the signposts.

Arrival by train: Take the train to Bern Main Station and take the streetcar Nr. 9 direction Bern Wankdorf, get out at the Station Guisanplatz Expo.

Arrival by Plane: Airport Bern-Belp / Zürich / Basel.



## **8. ORGANISING COMMITTEE**

Honorary President: Rolf Knie  
President of the Event: Gabie Laffer  
Show Secretary: Alana Sohm  
Press Officer:

## **9. EVENT DIRECTOR**

Name: Gabie Laffer  
Address: Akazienweg 3, 3072 Ostermundigen  
Telephone:  
Mobile: 0041 79 793 49 78  
Fax:  
Email: [gala@cvi-switzerland.ch](mailto:gala@cvi-switzerland.ch)

## V. OFFICIALS

| Event ID: 2019_CI_1013 |   |             |                                     |          |   |     |          |   |
|------------------------|---|-------------|-------------------------------------|----------|---|-----|----------|---|
| Ref.                   | Panel   | Competition | Function                            | FEI ID   | Name                                    | NF  | Level    | Email/mobile<br>*compulsory                         |
| 1                      | Ground Jury   |             | Ground Jury President               | 10055349 | Rob de Bruin                            | NED | 4*       | robdebruin@mail.com                                 |
|                        |   |             | Ground Jury Member                  | 10066826 | Krisztina Bence                         | HUN | 3*       |   |
|                        |   |             | Ground Jury Member                  | 10049809 | Véronique Girard (TBC)                  | FRA | 4*       |   |
|                        |   |             | Ground Jury Member                  | 10143349 | Tabea Marfurt                           | SUI | 2*       |   |
|                        |   |             | Ground Jury Member                  | 10101844 | Zuzana Baciak Masarykova                | SVK | 3*       |   |
|                        |   |             | Ground Jury Member                  | 10051055 | Karolina Wickholm                       | FIN | 4*       |   |
|                        |   |             | Ground Jury Member                  | 10086750 | Lise Berg                               | DEN | 3*       |   |
|                        |   |             | Reserve Ground Jury Member          | 10143348 | Sammy Collins                           | SUI | 2*       |   |
| 2                      | Foreign Judge   |             | Foreign Judge                       | 10050130 | Jochen Schilffarth                      | GER | 4*       | jochen.schilli@t-online.de                          |
| 3                      | Technical Delegate  |             | Technical Delegate                  |          |   |     |          |   |
| 4                      | Appeal Committee  |             | Appeal Committee President          |          |   |     |          |   |
|                        |   |             | Appeal Committee Member             |          |   |     |          |   |
|                        |   |             | Appeal Committee Member             |          |   |     |          |   |
| 5                      | Chief Steward   |             | Chief Steward                       | 10064216 | Michael Schreiber                       | AUT | 3*       | michael_schreiber84@gmx.at                          |
| 6                      | Assistant Stewards  |             | Assistant Steward                   | 10103971 | Kiss András                             | HUN | 3*       |   |
|                        |   |             | Assistant Steward                   |          |   |     |          |   |
|                        |   |             | Assistant Steward                   |          |   |     |          |   |
|                        |   |             | Assistant Steward                   |          |   |     |          |   |
| 7                      | FEI Veterinary Delegate   |             | FEI Veterinary Delegate             | 10081348 | Victoria Unt                            | SUI | 10081348 | Victoria Unt  |
| 8                      | Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105) |             | Veterinary Service Manager          | 10030198 | Seline Looser                           | SUI |          | seline.looser@pferdekliniag.ch<br>0041 78 815 29 75 |
|                        |   |             | FEI Permitted Treating Veterinarian | 10087986 | Beat Wampfler                           | SUI |          | b.wampfler@npz.ch<br>0041 79 335 10 14              |
| 9                      | Medical Doctor <sup>9</sup>   |             |                                     |          | Tiefenauspital<br>Dr. med. Beat Muggli, |     |          | 0041 31 308 81 11                                   |
| 10                     | Farrier   |             | Nationales Pferdezentrum Bern       |          | Dominic Falk                            |     |          | 0041 79 793 18 51                                   |
| 11                     | NF Delegate   |             | NF Delegate (if applicable)         |          |   |     |          |   |

## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

|  |  |
|--|--|
| NFs invited<br>(mandatory for CVI3*/CVIO4* and Regional Championships) | <b>ALL</b>                               |
| Number of Attendants per NF  | <b>1 chef d'équipe</b>                   |
| Number of Grooms per NF  | <b>1 per horse</b>                       |
| <b>Number of athletes per NF</b>                                       |  |
| <b>Individual</b>  |  |
| - Individual Female – Senior   | <b>CVI3*: 3, CVI2*: 3,<br/>CVI1* : 3</b> |
| - Individual Female – Junior   | <b>CVIJ2*: 3, CVIJ1*: 3</b>              |
| - Individual Female - Children   | -  |
| - Individual Male – Senior   | <b>CVI3*: 3, CVI2*: 3,<br/>CVI1* : 3</b> |
| - Individual Male – Junior   | <b>CVIJ2*: 3, CVIJ1*: 3</b>              |
| - Individual Male - Children   | -  |
| <b>Squad</b>   |  |
| - Squad Senior   | <b>CVI3*: 3</b>                          |
| - Squad Junior   | <b>CVIJ2*: 3</b>                         |
| <b>Pas-de-Deux</b>   |  |
| - Pas-de-Deux Senior   | <b>CVI3*: 3, CVI2*: 3</b>                |
| - Pas-de-Deux Junior   | <b>CVIJ2*: 3</b>                         |

**Athletes are invited by the Organiser through their National Federation**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

#### **Entries**

Entries for the competition are **only possible online!**

[www.entry.cvi-switzerland.ch](http://www.entry.cvi-switzerland.ch)

The OC will send an E-Mail to each National Federation containing login credentials and a detailed guide for the online entry system. In case your NF does not get an E-Mail by the 1<sup>st</sup> of May 2019, or you need help with the entry system, please contact Alana Sohm at [entries@cvi-switzerland.ch](mailto:entries@cvi-switzerland.ch) (Login is only provided for National Federations).

We would appreciate if any NF, which plans to send athletes, would declare their



interest by E-Mail ([entries@cvi-switzerland.ch](mailto:entries@cvi-switzerland.ch)) before the 1<sup>st</sup> of May 2019, if possible with an estimated number of competitors/horses for every category.

**Music**

- Go to <http://www.thinkfitt.eu/vaulting>
- Login (or register if you don't have an account yet)
- Upload your music (MP3, max 10 MB/file)
- That's all

**Please upload your Music prior to the 1<sup>st</sup> of June.**

The OC reserves the right to personally invite additional Squads, Individuals and/or Pas-de-Deux and/or grant additional slots upon request. The OC reserves the right to limit the number of competitors for each nation, after receipt of the definitive entries. Order of priority: CVI3\*, CVIJ2\*, CVI2\*, CVI1\* and CVIJ1\*.

## 1. ENTRY DATES AND ENTRY FEES

### Deadlines for Entries

Entries have to be in accordance with article 707 of the FEI Vaulting Rules.

### Deadlines for Entries:

|   |                      |
|---|----------------------|
| <b>Declaration of Interest:</b> Please let us kindly know your interest to send athletes until the 1 <sup>st</sup> of May | 1 <sup>st</sup> May  |
| <b>Definite entries:</b>  | 20 <sup>th</sup> May |
| <b>Last date for substitutions:</b> (one hour prior the Horse Inspection)   | 7 <sup>th</sup> June |

|  |   |
|--|---|
| Entry fee per Individual vaulter:  | 60 EUR  |
| Entry fee per Pas-de-Deux:   | 80 EUR  |
| Entry fee per Squad :  | 120 EUR   |
| Stabling fee per horse:  | 220 EUR (including EADCMP, first bedding and manure disposal)<br><br>Tack Box: 75 EUR (upon availability) |
| Details entry procedure fee / Payment:   | Bank Transfer   |
| Entry Fees and stable fees have to be paid in advance by bank transfer not later than one week after the date of the definite entries. |   |
| Account Holder:  | Ig global net GmbH, Akazienweg 3, 3072 Ostermundigen  |
| Bank Name:   | AEK Bank 1826   |
| IBAN CHF Konto:  | CH61 0870 4046 5964 4714 5  |
| IBAN EUR Konto:  | CH34 0870 4046 5964 4714 6  |
| BIC/SWIFT:   | AEKTCH228704  |
| For payments on site (Hay, Shavings etc.) we accept EUR, CHF and all major credit cards.   |   |

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

After the definitive entries there will be no refund of entry or stabling fees. In case of no shows without prior payment invoices will be sent at the address of the NF or athletes to cover the financial loss.

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee  Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request): 60 EUR (whole Event)  
Manure disposal included in stabling fee  
Hay 10 EUR  
Straw 10 EUR  
Shavings 12 EUR  
Customs clearance see Appendix I

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price: 60 EUR  
Water supply: provided by the OC  Not provided by the OC  Price: included  
Sanitary facilities: provided by the OC  Not provided by the OC  Price:  
Catering facilities: provided by the OC  Not provided by the OC  Price:

**All aforementioned amounts are including VAT**

|                             |  |
|-----------------------------|--|
| VAT number of the Organiser |  |
|-----------------------------|--|

**VIII. TIMETABLE** (to be provided per category/level if multiple events)

|   | Day      | Date                 | Time          |
|---|----------|----------------------|---------------|
| • Opening of stables  | Thursday | 6 <sup>th</sup> June | 16:00 – 20:00 |
| 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i><br><br><i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i> | Friday   | 7 <sup>th</sup> June | 10:30         |
| • Chef d'Equipes Meeting (CVIO & Championships)   | Friday   | 7 <sup>th</sup> June | 13:00         |

**TYPE OF COMPETITIONS**

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

**IX. COMPETITION DETAIL**

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

**CVI3\***

Individual: Will be held in one round (Format A).

Pas-de-Deux: Will be held in two rounds both consisting of a Free Test.

Squad: Will be held in two rounds. In the 2<sup>nd</sup> round the 75% best placed Squads of the 1<sup>st</sup> round may start.

**CVI2\***

Individual: Will be held in two rounds. In the 2<sup>nd</sup> round the 50% best placed vaulters of the 1<sup>st</sup> round may start.

Pas-de-Deux: Will be held in two rounds both consisting of a Free Test.

**CVI1\***

Individual: Will be held in one round. When earning the qualification score for 2\* vaulters are allowed to compete in both classes (CVI1\* and CVI2\*).

**CVIJ2\***

Individual: Will be held in two rounds. In the 2<sup>nd</sup> round the 50% best placed vaulters of the 1<sup>st</sup> round may start.

Pas-de-Deux: Will be held in two rounds both consisting of a Free Test.

Squad: Will be held in two rounds. In the 2<sup>nd</sup> round the 75% best placed Squads of the 1<sup>st</sup> round may start.

**CVIJ1\***

Individual: Will be held in one round. When earning the qualification score for J2\* vaulters are allowed to compete in both classes (CVIJ1\* and CVIJ2\*).

#### 4. Preliminary Timetable

##### Friday 7<sup>th</sup> June 2019

|   |       |
|---|-------|
| Horse Inspection                                      | 10:30 |
| Chef d'Equipe Meeting                                 | 13:00 |
| Individual Senior 1* Compulsory 1 <sup>st</sup> Round | 15:00 |
| Individual Junior 1* Compulsory 1 <sup>st</sup> Round | 15:00 |
| Squad Junior 2* Compulsory 1 <sup>st</sup> Round      | 16:30 |
| Squad Senior 3* Compulsory 1 <sup>st</sup> Round      | 18:00 |

##### Saturday 8<sup>th</sup> June 2019

|  |              |
|--|--------------|
| Pas-de-Deux Junior 2* Freestyle 1 <sup>st</sup> Round  | 08:30        |
| Individual Senior 1* Freestyle 1 <sup>st</sup> Round   | 09:30        |
| Individual Junior 1* Freestyle 1 <sup>st</sup> Round   | 09:30        |
| <b>Prize Giving Ceremony (CVIJ1*/CVI1* Individual)</b> | <b>11:30</b> |
| Individual Junior 2* Compulsory 1 <sup>st</sup> Round  | 13:00        |
| Squad Junior 2* Freestyle 1 <sup>st</sup> Round        | 14:30        |
| Individual Senior 2* Compulsory 1 <sup>st</sup> Round  | 15:30        |
| Individual Senior 3* Compulsory 1 <sup>st</sup> Round  | 16:30        |
| Individual Junior 2* Freestyle 1 <sup>st</sup> Round   | 18:30        |

##### Sunday 9<sup>th</sup> June 2019

|  |              |
|--|--------------|
| Individual Senior 2* Freestyle 1 <sup>st</sup> Round       | 08:30        |
| Pas-de-Deux Junior 2* Freestyle 2 <sup>nd</sup> Round      | 09:45        |
| Squad Senior 3* Freestyle 1 <sup>st</sup> Round            | 10:30        |
| Individual Junior 2* Freestyle 2 <sup>nd</sup> Round       | 13:30        |
| Individual Senior 3* Technical Test 1 <sup>st</sup> Round  | 15:00        |
| Squad Junior 2* Freestyle 2 <sup>nd</sup> Round            | 17:00        |
| Pas-de-Deux Senior 2/3* Freestyle 1 <sup>st</sup> Round    | 17:45        |
| <b>Prize Giving Ceremony (CVIJ2* Individual/PdD/Squad)</b> | <b>19:00</b> |

##### Monday 10<sup>th</sup> June 2019

|   |              |
|---|--------------|
| Individual Senior 2* Freestyle 2 <sup>nd</sup> Round          | 08:00        |
| Pas-de-Deux Senior 2/3* Freestyle 2 <sup>nd</sup> Round       | 09:00        |
| Individual Senior 3* Freestyle 1 <sup>st</sup> Round (Female) | 10:00        |
| Individual Senior 3* Freestyle 1 <sup>st</sup> Round (Male)   | 11:00        |
| Squad Senior 3* Freestyle 2 <sup>nd</sup> Round               | 13:00        |
| <b>Prize giving ceremony (CVI3* / CVI2* PdD &amp; Ind)</b>    | <b>15:00</b> |

**Note: No prize money will be distributed. The definite number of finalists might be changed, depending on the number of definitive entries and will be announced during the Chef's d'Equipe meeting. The starting order of the 2<sup>nd</sup> round or last test will be the reverse order of the results of the preceding tests or round (FEI Vaulting Rules Art 708 3.2.1).**

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

## GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –  
Best foreign athlete -  
Best home athlete –  
Team awards –

## PRIZE - CLASSIFICATION

## X. FACILITIES OFFERED

### 1. ATHLETES & GROOMS

#### Hotels

ibis / ibis Budget / Novotel

Address: am Guisanplatz 2-4

Telephone: 0041 31 339 03 27 (during office hours)

E-Mail: [h5009@accor.com](mailto:h5009@accor.com)

**Please book via telephone or email only and mention the booking code CVIBern2019 as there is a limited amount of rooms reserved for competitors of the CVI Bern – the hotel will appear to have no vacancy when trying to book online.**

#### Meals

At the expense of: The Organiser  or Athletes x

Meals provided from 7<sup>th</sup> to 10<sup>th</sup> June at the venue

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

### 1. DRAW

Time, date and location: Meeting Room, 7<sup>th</sup> June 13:00

### 2. COMPETITION ARENA(S)

Dimensions: 22.5 x 80m

Type of Footing : Sand

### 3. PRACTICE ARENA(S)

Dimensions: 22.5 x 100m (Indoor)

Type of Footing : Wood Chips

Dimensions: 25 x 90m (Outdoor)

Type of Footing : Sand

**4. STABLES**

Size of boxes 3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

**5. SCORING PROVIDER**

Name of the Company: Volunteer

Name contact person: Sammy Collins

Contact email: sammy@collins.ch

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**6. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition will be communicated before the prize giving.

**7. ADVERTISING ON ATHLETES AND HORSES**

Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**8. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: -

Web address to buy ticket: only at the competition

**9. BETTING**

Betting will be authorised by the Organiser: Yes  No

**10. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

**11. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW**

## GROUNDINGS

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

## 13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: -

Groom: 1 per horse

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

|   |
|---|
| Entry rights to the showground:<br>Individuals: 1 vaulter, 1 lunger<br>Squads: 7 vaulters, 1 lunger<br>Pas-de-Deux: 2 vaulters, 1 lunger<br>1 groom per horse<br>1 chef d'equipe per nation |
|---|

## 14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

|  |
|--|
| For competitors it is allowed to stay at the showground in a lorry, caravan or camper. |
|--|

## 15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: " <http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Zollagentur Krafft GmbH

Address: Grenzübergang Basel-Weil-Autobahn, Büro 304 - 3. Stock

Telephone: +49 7621 7707302

Email: info@za-krafft.com

Opening hours: 07:30 - 17:30

|  |
|--|
| <b>There are special requirements for the customs clearance of the horses entering Switzerland for the CVI Bern. See Appendix I.</b> |
|--|

## 2. HEALTH REQUIREMENTS

### GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

### ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

## 3. NATIONAL REQUIREMENTS

If applicable please provide:

## 4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

**NB:** Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to**



**Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB:** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

| VACCINATION           | PROTOCOL   | ELIGIBILITY TO ENTER VENUE  |
|-----------------------|--|---|
| <b>Primary Course</b> | 1 <sup>st</sup> Vaccination: day 0<br>2 <sup>nd</sup> Vaccination: day 21-92   | May compete 7 days after the 2 <sup>nd</sup> Vaccination  |
| <b>First Booster</b>  | Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course   | May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course<br>Must not compete in the 7 days after receiving a vaccination |
| <b>Boosters</b>       | <b>MINIMUM:</b> within one year of previous booster vaccination<br><b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination | Must have been vaccinated within 6 months +21 days before arriving at the Event<br>Must not compete in the 7 days after receiving a vaccination               |

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.2 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

Square for OC to include reference to National Laws when necessary

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

## **2 PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4 MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**5 ADDITIONAL INFORMATION FROM THE ORGANISER**

- Dogs are allowed at the showground on a lead. Dogs are not allowed in the competition arena.
- Health certificates for the travel back home (if needed) are available at the cost of the athlete. Please mention on your entry form if you need a health certificate.

**Age of Athletes and Horses according to the Event's Category  
Article 702 & 717:**

| Senior Classes          | Minimum Age for Vaulters |
|-------------------------|--------------------------|
| Individual Competition  | From 16                  |
| Pas-de-Deux Competition | From 16                  |
| Squad Competition       | No limit                 |
| Junior Classes          | Minimum Age for Vaulters |
| Individual Competition  | 14 - 18                  |
| Pas-de-Deux Competition | 14 - 18                  |
| Squad Competition       | Until 18                 |
| Children Classes        | Minimum Age for Vaulters |
| Individual Competition  | 12 - 14                  |

| Horses      | Minimum Age         |
|-------------|---------------------|
| All Classes | 7 years old or over |

**6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

No prize money will be distributed

## APPENDIX I

Dear Competitors and Chefs d'Equipe

We are looking forward to welcoming you at the CVI Bern 2019 in Switzerland. We kindly ask you to take note of the following information regarding customs clearance for horses travelling to Switzerland. As Switzerland is not a member of the European Union, the import of horses normally causes customs duties and payment of value added tax. As horses participating in competitions usually leave the country again after a few days it is sufficient to have someone who would pay these fees, if the horses remained in Switzerland longer than 3 months (we are sure they will love it here, but we strongly assume that this is not the case).

We can offer you the following two solutions:

- A. Together with our customs agent Zollagentur Krafft GmbH, we can issue an official document called "Carte Blanche" or "Freipass" which allow you to cross the border. As most competitors will leave the country on Monday (which is a holiday and border crossing points normally only accept Carnet ATA's as described in paragraph B) you **must use** the border crossing point **Basel Weil am Rhein, Autobahnzoll** to benefit from this special arrangement:

Within this arrangement the Swiss authorities raise a fee for customs clearance of 60 EUR per trailer/truck, regardless of the number of horses inside. These costs can be reduced if you drive in a convoy of two or more trucks/trailers. If you both **enter and leave** the border at the same time, the whole convoy will count as one truck/trailer and the costs will be divided by the number of parties participating in the convoy. The convoy can contain horses from different nations.

Example: if you cross the border in a convoy of three trucks/trailers the costs decrease to 20 EUR per truck/trailer. The costs for this arrangement will be directly billed by us and can be paid with the entry fee at the show office. Please note that no fee will be charged by us, if you use a Carnet ATA as described in paragraph B.

All competitors who want to benefit from the offered customs clearance service described in this paragraph should contact us by email not later than the **1<sup>st</sup> of May 2019** and must send passport copies of their horses and licence plate numbers of their cars/trailers/horse trucks by the date of the definitive entries (**20<sup>nd</sup> of May 2019**).

- B. Carnet ATA: The Carnet ATA is an international document issued by the chamber of commerce of your home nation. All major highway border-crossing points process **Carnet ATA's 24 hours a day and 7 days a week without charging you any fee**. To be 100% sure you can check the opening hours of your desired border crossing point here: <http://www.ezv.admin.ch/dienstleistungen/04051/index.html?lang=en>

You need to open up your Carnet ATA in advance at your chamber of commerce. The cost they will charge you to issue a Carnet ATA will vary from country to country. You can find the contact information of your national chamber of commerce following the link below and they will guide you through the required steps: <http://www.eurochambres.be/content/default.asp?PageID=1&DocID=1937>

For any additional information or questions please do not hesitate to contact:

Simone Aebi  
[customs@cvi-switzerland.ch](mailto:customs@cvi-switzerland.ch)  
0041 76 305 57 84

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**